

REQUIREMENTS FOR THE GRADUATE CERTIFICATE
DODGE FAMILY COLLEGE OF ARTS AND SCIENCES
THE UNIVERSITY OF OKLAHOMA

Academic Year
For Students Entering the Oklahoma State System for Higher Education Summer 2024 through Spring 2025

General Requirements
Minimum Total Hours 12

Program
Archival Studies
G021
Graduate Certificate

Minimum Total Hours: 12

Program Code: G021

The graduate certificate is a 12-credit hour (four course) program that provides a focused specialization and an indication of expertise in archival theory and practice. It provides a formal indication of training which endorses the abilities and knowledge of the certificate holders.

Certificate Requirements

Code	Title	Credit Hours
	Choose 4 courses (12 hours) from the approved list of archive courses maintained by the academic unit and approved by the Graduate College.	12
Total Credit Hours		12

A graduate *certificate* is not a graduate *degree*. A graduate degree represents a program of independent inquiry beyond the depth of coursework alone, while a graduate certificate represents a set of courses only.

- All courses must be taken at OU. No transfer credit will apply.
- No course substitutions are permitted for graduate certificates.
- Coursework applied to a graduate certificate cannot be more than five years old as of the semester the graduate certificate is awarded.
- Students must earn a grade point average of 3.00 or higher on all coursework applied to the graduate certificate.

More information in the catalog: (<http://ou-public.courseleaf.com/dodge-arts-sciences/library-information-studies/archival-studies-grad-cert/>).