

# OU OUTREACH - COLLEGE OF CONTINUING EDUCATION

1700 Asp Avenue  
Norman, OK 73072-6400  
Phone: (405) 325-4414  
FAX: (405) 325-7196  
Outreach / OCCE Information  
www.outreach.ou.edu

## Administrative Officers

- Belinda P. Biscoe, Ph.D., Interim Vice President for University Outreach

## General Information

The University of Oklahoma Outreach is a lifelong learning organization dedicated to helping individuals, businesses, groups, and communities transform themselves through knowledge. Nationally recognized for its pioneering efforts in continuing education, University Outreach extends the educational resources of the University of Oklahoma on campus, online, and at locations around the world.

## Outreach Registration and Records

Outreach Registration and Records (R & R) provides centralized admission, registration, fee collection, and record-keeping services for participants in credit and noncredit activities offered through University Outreach. Additionally, this office serves as the reporting agent to the Department of Veteran Affairs for the processing of VA benefits for eligible recipients. Credit enrollment services include certification of eligible veterans' benefits, processing of materials for university admission, academic course schedules, student and related records retention, and official and complete university transcripts. Noncredit enrollment services include onsite and offsite registration assistance registration material setup and distribution registrant tracking by phone, mail, and online, fee collection, onsite and offsite conference registration services and departmental reporting. For more information regarding the ordering of records or transcripts, please contact Registration and Records, University of Oklahoma Outreach, 1700 Asp Avenue, Room B-1, Norman, OK 73072-6400, 405-325-1022, cceregistration@ou.edu.

## Oklahoma Center for Continuing Education

Both University Outreach (College of Continuing Education) and the College of Professional and Continuing Studies are housed in the Oklahoma Center for Continuing Education (OCCE) complex. Originally designed as a comprehensive adult learning community for educational activities, OCCE is one of several W.K. Kellogg Foundation-funded centers in the world. OCCE provides a unique setting for individuals who have chosen this facility for their meetings, conferences, workshops, and seminars. The Thurman White Forum Building offers facilities for 1,000 participants through a combination of 15 meeting rooms, a computer lab, and the large auditorium-sized Forum Room that seats 600. Equipped with state of the art technology, the Forum can adapt to meet almost any group's conference requirements. On-site technical support is also available for the computer lab.

The OCCE complex includes the James P. Pappas Administration Building, the Pete Kyle McCarter Hall, and the Boomer Outreach Building,

all of which house administrative staff for both OU Outreach and the College of Professional and Continuing Studies. In addition, ten duplex cottage units (Sooner Suites) provide an intimate atmosphere with each side featuring a kitchenette, living area, two double bedrooms, and a bath.

For more information on the Oklahoma Center for Continuing Education, call 405-325-7378.

## Business, Community, and Education Services

### American Indian Institute

The American Indian Institute (Aii) provides culturally sensitive conferences, training, strategic planning services, and expert technical assistance to American Indian, Alaska Native, and Canadian First Nation tribes and bands. For more information, call 405-325-4127 or visit [aii.ou.edu](http://aii.ou.edu).

### Center for Early Childhood Professional Development

The Center for Early Childhood Professional Development (CECPD) provides training and technical assistance for early care and education professionals, enabling them to provide improved educational foundations and quality of life for all Oklahoma children. To learn more about the CECPD and its collaborative partners, call 405-799-6383, [cecpd@ou.edu](mailto:cecpd@ou.edu), or visit [cecpd.org](http://cecpd.org).

### Center for Public Management

The Center for Public Management (CPM) began in 1994 as a satellite-training network for the Oklahoma Department of Human Services. CPM has since expanded its core services to become a comprehensive solution provider for public partners. CPM works with public agencies, nonprofits, and private industries to deliver cost-effective, customer-oriented solutions tailored to each client. CPM is capable of calling upon the vast resources of the entire university's faculty and staff to help continue to provide creative, effective solutions. To learn more, call 405-325-0519, [info@oucpm.org](mailto:info@oucpm.org) or visit [oucpm.org](http://oucpm.org).

### Center for the Study of Small/Rural Schools

The University of Oklahoma's Center for the Study of Small/Rural Schools (CSSRS) is endorsed by the National Rural Education Association. Its clients include school boards, teachers, administrators, businesses, community groups, rural organizations, state and federal agencies, as well as international agencies and governments. The center aids small and rural schools through workshops, surveys, needs assessments, and technical assistance to aid in: For more information, visit [cssrs.ou.edu](http://cssrs.ou.edu).

### CHINA OUTREACH

The China Outreach Institute connects the educational resources of the University of Oklahoma to organizations, businesses, and educational partners in China, striving to continually develop educational partnerships through those connections. The Institute offers training and development courses to businesses, academic and government institutions from China and serves as one of the Overseas Training Vendors for State Administration of Foreign Experts Affairs, People's Republic of China. The Institute has been involved for many years in partnerships with a number of Chinese companies providing training for their personnel, including PetroChina, China National Offshore Oil Company and Dagang Oil Field. For more information on the Institute's programs, call Sharon Gou at (405) 325-5101 or visit China Outreach Institute.

## ConferencePros

Conference Pros began in 1996, providing conference logistics support services for federal and state programs. In 1997, they expanded services to include conference, meeting, and event planning services. Conference Pros aids local, regional, national, and international agencies and organizations in developing and conducting conferences that meet the specific needs of their direct clientele. Conference Pros benefits from the strengths of faculty at OU's College of Continuing Education, as well as a wide range of other resources and consultants in recommending appropriate expertise and presentation skills in various fields of study. The staff of Conference Pros has extensive experience and demonstrated success in designing content, providing logistical support, and conducting large national and international conferences of high impact, visibility, and national or international acclaim. For more information, call 800-203-5494, Laurie Smith, or visit [conferencepros.org](http://conferencepros.org).

## CONSORTIUM FOR STUDENT RETENTION DATA EXCHANGE

The Consortium for Student Retention Data Exchange is a consortium of two-year and four-year institutions dedicated to achieving the highest levels of student success through collaboratively sharing data, knowledge, and innovation. For more information, visit [csrde.ou.edu](http://csrde.ou.edu).

## Corporate Online Education Programs

Outreach partners with World Education to offer career-focused, online courses designed to provide the skills necessary to acquire professional caliber positions in many in-demand occupations. For more information, call 405-325-5466, [wboni@ou.edu](mailto:wboni@ou.edu), or visit Career Training Programs.

## Educational Technical Assistance Services (EDUTAS)

Educational Technical Assistance Services foster educational communities that embrace an ever-changing world through processes that create, support, and sustain lifelong learners. For more information, visit [edutas.org](http://edutas.org).

## Educational Training, Evaluation, Assessment and Measurement

Educational Testing, Evaluation, Assessment, and Measurement (E-TEAM) designs research tools and evaluations to help organizations understand and use data to solve real-world problems. E-TEAM works on projects for the public and private sectors that have a lasting effect on the community. The program helps community leaders determine what is best for the community through evaluation, assessment, and research. For more information, call 405-325-5257, [etteam@ou.edu](mailto:etteam@ou.edu), or visit [etteam.ou.edu](http://etteam.ou.edu).

## KGOU/KROU Radio

KGOU Radio is a full-service public radio station presented as a community service through the University of Oklahoma Outreach. KGOU provides a unique program service to the citizens of Oklahoma. Its mission is to help people become deeply informed about the issues that affect their lives, be better prepared to make decisions, and be more engaged in our community. For more information, call 405-325-3388, [manager@kgou.org](mailto:manager@kgou.org), or visit [kgou.org](http://kgou.org).

## Medieval Fair

The Medieval Fair, held annually each spring since 1977, began as a forum for the English Department and later moved to University Outreach reflecting its impact on our community. It was recently recognized in 2011 by *Renaissance Magazine* as the second largest festival in the

country of its type for the number of participants attending. It has grown into a program that is supported by the strong community of medieval enthusiasts in the Norman and Oklahoma City Metropolitan areas. During the academic year, a free lecture series is provided by university faculty from across the state of Oklahoma. The Medieval Fair transports patrons away from the worries and cares of today, back in time to the first market fair of spring 1360 in the town of Avalon where they can learn about and become a part of life in the Middle Ages. For more information, call (405) 325-8610, [ameckart@ou.edu](mailto:ameckart@ou.edu), or visit the Medieval Fair website.

## National Center for Disability Education and Training

The National Center for Disability Education and Training (NCDET) improves independent living, employment, and career opportunities for people with disabilities. Through its model programs, NCDET proves that youth and adults with disabilities can be successfully employed. The center develops and delivers customized training programs for professionals in related disability fields. For more information, call 405-325-0158, [abaghda1@ou.edu](mailto:abaghda1@ou.edu) or visit [ncdet.ou.edu](http://ncdet.ou.edu).

## National Resource Center for Youth Services

The National Resource Center for Youth Services (NRCYS) works to enhance the quality of life for the nation's youth and their families by improving the effectiveness of human services. NRCYS supports state and federal grants and contracts designed to support professionals working with youth in out-of-home care. The center focuses on working with older youth in foster care and runaway and homeless youth. For more information, call 918-660-3700 or visit [nrcys.ou.edu](http://nrcys.ou.edu).

## Public Service Institute

Managing change is critical for schools, churches, public service, and social organizations. A leader's response to change is often the greatest factor affecting the success or failure of his or her organization. The Public Service Institute teaches leaders how to allow their organizations to remain dynamic and supportive of clients despite a constantly changing environment. One of the primary initiatives of the Public Service Institute is the Infopoverty Institute. It aims to eradicate poverty and its negative effects through sustainable development. Through its focus on information access, the Institute uses connectivity to improve living conditions in impoverished communities around the world. For more information, call 405-325-7763 or visit Public Service Institute.

## Reading Program Development

Reading Program Development is a course designed and taught by instructors from the Institute of Reading Development provides speed-reading for academic, professional, and recreational reading for K12 and adult students. For more information, call 800-964-8888 or visit Summer Reading Skills Programs.

## South Central Comprehensive Center/Central Comprehensive Center

In 2012, OU Outreach was awarded two grants to support state departments of education in seven states. The first grant, given to establish the South Central Comprehensive Center (SC3) provided technical assistance on education initiatives in Arkansas, Louisiana, New Mexico, and Oklahoma. The second grant to establish the Central Comprehensive Center (C3) provided similar support to Colorado, Kansas, and Missouri. Partnering with WestEd, the Academic Development Institute, the National Indian Education Association, the Neuhaus Education Center, and Northrop Grumman, the OU centers work to increase the capacity of states to help districts and schools in meeting student achievement goals. The centers are part of a national network of

regional centers that provide training and technical assistance to state education agencies in implementing and administering programs under the Elementary and Secondary Education Act. For more information, call 405-325-1729 or visit the website at [www.sc3ta.org](http://www.sc3ta.org).

### **Southwest Center for Human Relations Studies**

Established in 1961, the Southwest Center for Human Relations Studies (SWCHRS) is a program within the Public and Community Division in OU Outreach with the primary mission of extending the resources of the University to communities in the Southwest faced with civic conflict and controversy. The core mission of the Southwest Center for Human Relations Studies is to provide opportunities for learning, facilitated training, research and knowledge dissemination on issues of intercultural and intergroup relations as they pertain to communication, conflict management, collaboration, leadership, organizational culture, decision making and inclusive practices. For more information, call 405-325-3694 or visit the SWCHRS website.

### **Southwest Prevention Center**

The Southwest Prevention Center (SWPC) is committed to preventing alcohol, tobacco and drug abuse, and high-risk behavior. This multi-state program provides prevention information, training, and technical assistance and develops prevention resources. SWPC works to support healthy, drug-free environments through community, school, and organizational capacity building. For more information, call 405-325-1454, [swpc@ou.edu](mailto:swpc@ou.edu), or visit the Southwest Prevention Center website.

### **Team Quest (EXECUTIVE TRAINING)**

Team Quest equips teams and leaders with skills and tools to become more effective. Their unique approach addresses the needs of adult learners through training experiences that incorporate action learning exercises, self-assessments, focused discussions, and engaging classroom instruction. For more information, call 405-325-0464, email [ETTQ](mailto:ETTQ), or visit [ouropes.ou.edu](http://ouropes.ou.edu).

### **TRAVEL STUDY**

The Travel Study Program provides opportunities for students to study a variety of topics such as advertising, writing, music theatre, architecture, and language while being immersed in an international culture. Travel allows students to gain new perspectives about the world, to immerse themselves in a particular subject of interest, and to experience subjects in a way that cannot be attained in a traditional campus classroom environment.

### **Video and Media Services**

Serving private and public sector clients throughout the United States, Outreach Video and Media Services provides a full service studio and HD field productions. In addition, digital editing, audio recording and mastering, transcription, closed captioning, satellite services, webinars, live streaming, and electronic media are available through this unit. For more information, visit [vms.ou.edu](http://vms.ou.edu).